

REGISTRATION for GRADUATION CEREMONY 2015



Closing Date: 16th October 2015

All Registration & Payment to be made at the **Student Services & Support Counter** located at **City Campus** or **Bishan Campus**. Registration via telephone / email and late registration **will not be accepted**.

Personal Particulars

Name of Graduand (as in NRIC/Passport) :		NRIC/Passport No. :
Contact No. :	Email :	Nationality :
Mailing Address :		

Programme Graduating from :

Please where applicable

Diploma			Graduation Fee : S\$120.00 (Inclusive of 2 guests ticket)		
<input type="checkbox"/> Business	<input type="checkbox"/> Mass Communication	<input type="checkbox"/> Hospitality & Tourism Management	<input type="checkbox"/> Information Technology	<input type="checkbox"/> Psychology with Counselling	<input type="checkbox"/> Monash College Diploma

Higher Diploma			Graduation Fee : S\$160.00 (inclusive of 2 guests ticket and Gown Rental)		
<input type="checkbox"/> Business	<input type="checkbox"/> Mass Communication	<input type="checkbox"/> Hospitality & Tourism Management	<input type="checkbox"/> Information Technology	<input type="checkbox"/> Psychology with Counselling	<input type="checkbox"/> Tourism, Hospitality & Leisure Management

Post Graduate/Graduate Diploma			Graduation Fee : S\$160.00 (inclusive of 2 guests ticket and Gown Rental)		
<input type="checkbox"/> Accounting	<input type="checkbox"/> Finance	<input type="checkbox"/> Psychology			

Degree		Graduation Fee : S\$160.00 (inclusive of 2 guests ticket and Gown Rental)	
University of Greenwich <input type="checkbox"/> BSc (Hons) Psychology with Counseling <input type="checkbox"/> BSc (Hons) Computing		University of Gloucestershire <input type="checkbox"/> BA (Hons) Business and Management <input type="checkbox"/> BA (Hons) Business Management & Strategy <input type="checkbox"/> BA (Hons) Accounting and Financial Management Studies <input type="checkbox"/> BA (Hons) Strategic Hospitality Management <input type="checkbox"/> BA (Hons) Strategic Event Management	

Registration for Guest

No. of Guest : ____ (adults) ____ (children)

Guest: S\$70.00
 Guest (children 7 to 12 years): S\$35.00
 Children under 7 not allowed

Refund Policy

- All fees paid are non-refundable and non-transferable.
- Refunds are only possible for those who have registered prior to the release of their final examination results and later deemed as ineligible to graduate as they did not pass the course. Original official receipt must be presented with duly completed forms to the Student Services & Support Counter at City Campus **by 30th November 2015**. The school will not accept any request for refunds after this date.

Signature : _____

Date : _____

For Official Use		
Date of Registration	Registration Received By	Official Receipt No.
____ / ____ / ____ dd / mm	_____ Name	_____