

**REQUEST FOR MAILING OUT OF  
EDUCATION QUALIFICATION DOCUMENT 2023**



<b>Student name</b>	
<b>TMC Student ID/ NRIC/FIN/Passport No.</b>	
<b>E-mail address</b>	
<b>Phone Number</b>	
<b>Document(s)</b>	<input type="checkbox"/> Certificate of ..... <input type="checkbox"/> Transcript of ..... <input type="checkbox"/> Others: .....

**Document(s) to be sent to :**



<b>Receiver name</b>	
<b>Phone Number</b>	
<b>Mailing Address</b>	
<input type="checkbox"/> Residential Address <input type="checkbox"/> Company Address	
<b>Country and Postcode</b>	

**Note:**

- For Singapore address, delivery will be via Q-Express (\$5.00)
- For non-Singapore address, delivery will be via DHL. Charges vary according to zone area.  
 Zone 1     Zone 2     Zone 3     Zone 4     Zone 5     Zone 6     Zone 7     Zone 8  
 \$40.00    \$50.00    \$60.00    \$80.00    \$90.00    \$100.00    \$150.00    \$180.00

Refer to appendix for the zone area. Rates are in SGD and inclusive of GST 8%. Additional surcharges may apply for remote areas.

**MODE OF PAYMENT**

Telegraphic Transfer / Internet Banking / GIRO	Paynow UEN	Wechat / Union Pay / Alipay
Account Name : TMC Academy Pte Ltd Account Number : 003-911304-8 SWIFT Address : DBSSSGSG DBS Address : DBS Shenton Way Branch, 6 Shenton Way, DBS Building, Tower 2, Basement, Singapore 068809	 <b>201003953ZTMC</b>	
<p style="text-align: center;"><b>Flywire</b></p> <p style="text-align: center;">http://tmcacademy.flywire.com</p>		

Kindly quote "Your name & student ID or last 4 digits of your NRIC/FIN/Passport" under the remarks when you are making the payment. Documents will be mailed out upon payment. Please present the proof payment via email to [exam@tmc.edu.sg](mailto:exam@tmc.edu.sg).

*By signing this form, I undertake not to hold TMC Academy responsible for any damage or loss of delivery of original documents.*

**Signature .....**

**Date .....**

All Information provided to TMC will be kept strictly confidential except for those required under statutory requirements and by government authorities and relevant university partners and accreditation bodies as part of the regulatory or course requirements.

# ZONES AND RATES

Calculate the Price  
of Your Shipment

Optional  
Services

Surcharges

Customs  
Services

Service Capability  
and Rating Zones

Export  
Services

Import  
Services

## SERVICE CAPABILITY AND RATING ZONES

Country/Territory	Zone	Country/Territory	Zone	Country/Territory	Zone	Country/Territory	Zone
Afghanistan	8	Ecuador	8	Libya	8	Sao Tome & Principe	8
Albania	7	Egypt	7	Liechtenstein	5	Saudi Arabia	7
Algeria	8	El Salvador	8	Lithuania	5	Senegal	8
American Samoa	8	Eritrea	8	Luxembourg	5	Serbia, Rep. of	7
Andorra	5	Estonia	5	Macau SAR China	2	Seychelles	8
Angola	8	Eswatini	8	Madagascar	8	Sierra Leone	8
Anguilla	8	Ethiopia	8	Malawi	8	Slovakia	5
Antigua	8	Falkland Islands	8	Malaysia	1	Slovenia	5
Argentina	8	Faroe Islands	8	Maldives	8	Solomon Islands	8
Armenia	8	Fiji	8	Mali	8	Somalia	8
Aruba	8	Finland	5	Malta	5	Somaliland, Rep. (N. Somalia)	8
Australia	3	France	5	Marshall Islands	8	South Africa	7
Austria	5	French Guiana	8	Martinique	8	South Sudan	8
Azerbaijan	8	Gabon	8	Mauritania	8	Spain	5
Bahamas	8	Gambia	8	Mauritius	8	Sri Lanka	4
Bahrain	7	Georgia	8	Mayotte	8	St. Barthelemy	8
Bangladesh	4	Germany	5	Mexico	6	St. Eustatius	8
Barbados	8	Ghana	8	Micronesia, Fed. States of	8	St. Helena	8
Belarus	8	Gibraltar	7	Moldova, Rep. of	8	St. Kitts	8
Belgium	5	Greece	5	Monaco	5	St. Lucia	8
Belize	8	Greenland	8	Mongolia	8	St. Maarten	8
Benin	8	Grenada	8	Montenegro, Rep. of	7	St. Vincent	8
Bermuda	8	Guadeloupe	8	Montserrat	8	Sudan	8
Bhutan	8	Guam	8	Morocco	8	Suriname	8
Bolivia	8	Guatemala	8	Mozambique	8	Sweden	5
Bonaire	8	Guernsey	7	Myanmar	4	Switzerland	5
Bosnia and Herzegovina	7	Guinea Republic	8	Namibia	8	Syria	8
Botswana	8	Guinea-Bissau	8	Nauru, Rep. of	8	Tahiti	8
Brazil	8	Guinea-Equatorial	8	Nepal	4	Taiwan	2
Brunei	2	Guyana (British)	8	Netherlands, The	5	Tajikistan	8
Bulgaria	5	Haiti	8	Nevis	8	Tanzania	8
Burkina Faso	8	Honduras	8	New Caledonia	8	Thailand	2
Burundi	8	Hong Kong SAR China	2	New Zealand	3	Timor-Leste	8
Cambodia	4	Hungary	5	Nicaragua	8	Togo	8
Cameroon	8	Iceland	8	Niger	8	Tonga	8
Canada	6	India	3	Nigeria	8	Trinidad and Tobago	8
Canary Islands, The	7	Indonesia	2	Niue	8	Tunisia	8
Cape Verde	8	Iran, Islamic Rep. of	8	North Macedonia	7	Turkey	7
Cayman Islands	8	Iraq	8	Northern Mariana Islands	8	Turkmenistan	8
Central African Republic	8	Ireland, Rep. of	5	Norway	5	Turks and Caicos Islands	8
Chad	8	Israel	7	Oman	7	Tuvalu	8
Chile	8	Italy	5	Pakistan	4	Uganda	8
China, People's Republic	3	Jamaica	8	Palau	8	Ukraine	8
Colombia	8	Japan	3	Panama	8	United Arab Emirates	7
Comoros	8	Jersey	7	Papua New Guinea	4	United Kingdom	5
Congo	8	Jordan	7	Paraguay	8	United States of America	6
Congo, Democratic Rep. of	8	Kazakhstan	8	Peru	8	Uruguay	8
Cook Islands	8	Kenya	8	Philippines, The	2	Uzbekistan	8
Costa Rica	8	Kiribati	8	Poland	5	Vanuatu	8
Cote d'Ivoire	8	Korea, D.P.R. of (North)	8	Portugal	5	Vatican City	5
Croatia	5	Korea, Rep. of (South)	2	Puerto Rico	8	Venezuela	8
Cuba	8	Kosovo	7	Qatar	7	Vietnam	2
Curacao	8	Kuwait	7	Reunion, Island of	8	Virgin Islands (British)	8
Cyprus	5	Kyrgyzstan	8	Romania	5	Virgin Islands (US)	8
Czech Republic, The	5	Lao P.D.R.	4	Russian Federation, The	8	Yemen, Rep. of	8
Denmark	5	Latvia	5	Rwanda	8	Zambia	8
Djibouti	8	Lebanon	8	Samoa	8	Zimbabwe	8
Dominica	8	Lesotho	8	San Marino	5		
Dominican Republic	8	Liberia	8				

doc = document contents only

For transit times and the availability of DHL Express 12:00 and DHL Express 9:00 for your origin and destination address, please refer to the DHL Capability Tool at [dct.dhl.com](https://dct.dhl.com). Pieces with a single base length up to 300cm are accepted. Additional surcharges may apply.